

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes
October 4, 2006

1. CALL TO ORDER

Vice-Chair Ricki Mazzullo called the meeting to order at 10:04 AM.

2. ROLL CALL

Commissioners Present: Ricki Mazzullo, Dr. Elizabeth Falade, Pat Loe, Lou Medeiros, Randy Brown and Dr. Marni Friedman

Commissioners Excused: Kendra Bobsin, Kim Dryden and Kathy Flóres

County Personnel Present: Casey Castillo, First 5 Executive Director, Martha G. Ruíz, First 5 Staff Services Analyst, Kellie Guerra, First 5 Sustainability Coordinator, Joyce Swett, First 5 School Readiness Coordinator, Irma València, County Counsel

3. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

Lou Medeiros moved to approve the minutes for September 2006 as well as the First 5 & School Readiness budget reports for August 2006. Pat Loe seconded. The vote was all in favor.

5. ANNOUNCEMENTS/AGENDA MODIFICATIONS

- a. Action Item "c" (Resolution to Board of Supervisors regarding First 5 Investment Funds) will not be voted on. Topic will be reviewed as Discussion Item "a".

6. PUBLIC HEARING

- a. Confirmation was made of a public hearing to review results of the 05-06 First 5 San Benito and School Readiness Annual Reports being posted according to requirements. Ricki Mazzullo opened the public hearing at 10:06 AM. Copies of the First 5 San Benito and School Readiness Annual Reports were made available for public input. The Commission reviewed the Annual Reports. There being no further written or oral protests or endorsements, the public hearing was adjourned at 10:30 AM.

7. COMMUNICATION

- a. None.
- b. Casey Castillo passed out information on Ethics Training and other topics for the Commission to review.
- c. The Commission reviewed the School Readiness Coordinator Report: (see detailed handout)
 - Teacher for First 5 Preschool has been hired. First day of school is Monday, October 9th.
 - Afternoon session at preschool will include a minimum of 5 children with special needs
- d. The Commission reviewed the Executive Director Report: (see detailed handout)
 - The Commission is invited to attend an Ethics Training which will be held by the County on Thursday, November 9th.
 - Casey drafted a grid outlining clients served and other outcomes for FY05-06 programs which she will present at next month's meeting.
- e. The Commission reviewed the Sustainability Coordinator Report: (see detailed handout)
 - Kellie worked with local newspapers to promote the "Hands on Health" exhibit at Swank Farms "Great Corn Maze" which was held on September 24th and 25th. Approximately 80 children attended the event.

8. DISCUSSION

- a. Discussion Item: *Resolution to Board of Supervisors regarding First 5 Investment Funds.* Casey Castillo stated she's gotten conflicting information from the County Treasurer and Finance Manager as to whether the Commission needs to approve a formal resolution to the Board of Supervisors before any monies can be moved to the Community Foundation. Irma València stated she will meet with the Treasurer's office and the County Finance Manager so this matter can be resolved satisfactorily for all departments. If a resolution is required to move monies to the Community Foundation it will be brought back as an action item at next month's meeting. If not, the Commission already approved Casey moving the monies.

9. ACTION

- a. Pat Loe moved to approve the FY05-06 First 5 San Benito Annual Report. Randy Brown seconded. The vote was all in favor.
- b. Lou Medeiros moved to approve the FY05-06 School Readiness Report. Pat Loe seconded. The vote was all in favor.

10. OTHER – Future Agenda Items

- Discussion
 - Report on FY05-06 First 5 San Benito Funded Programs
- Action
 - FY05-06 First 5 San Benito Audit Report
- The next Commission meeting is scheduled to be held on Wednesday, November 1, 2006 at 10:00 AM. in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

11. CLOSED SESSION

None.

12. ADJOURN

Pat Loe made a motion for adjournment. Randy Brown seconded the motion. The vote was all in favor. The meeting was adjourned at 11:35 AM.