

**FIRST 5 SAN BENITO  
CHILDREN AND FAMILIES COMMISSION**

**REGULAR MEETING**

**Meeting Minutes  
November 14, 2007**

**1. CALL TO ORDER**

Vice-Chair Randy Brown called the meeting to order at 9:44 AM.

**2. ROLL CALL**

Commissioners Present: Randy Brown, Dr. Elizabeth Falade, Dr. Marni Friedman, Lou Medeiros and Kathy Flóres\*

Commissioners Excused: Kim Dryden, Pat Loe

County Personnel Present: Casey Castillo, First 5 Executive Director, Martha G. Ruíz, First 5 Staff Services Analyst and Joyce Swett, First 5 School Readiness Coordinator

Guest(s): Kendra Bobsin, Go Kids, Inc.

\* Kathy Flóres was absent from the meeting from 9:44 a.m. to 9:50 a.m.

**3. ACKNOWLEDGE POSTING OF AGENDA**

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

**4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT**

Lou Medeiros moved to approve the minutes for October 2007 as well as the First 5 and School Readiness budget reports for September 2007. Dr. Marni Friedman seconded. Ayes – Medeiros, Friedman, Brown, and Falade. Opposed – None. Abstained – None.

**5. ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None

**6. COMMUNICATION**

- a. There was no audience communication.
- b. Casey Castillo reported a separate application for Emerging Opportunity Funding from the Emmaus House was received. Casey stated the new application will be reviewed and brought back as an Action Item at next month's meeting.

## **7. ACTION**

- a. Next on the Agenda were Action Items. Casey Castillo reported First 5 San Benito received two applications for appointment to the Commission. Casey outlined the criteria in considering the applicants. After some discussion, Dr. Friedman made a motion, seconded by Lou Medeiros to appoint Diane Evans and Kendra Bobsin to the First 5 San Benito Children and Families Commission. The vote was all in favor.
- b. The Commission reviewed a proposal for consultant services from Ricki Mazzullo for facilitating the Commission's Collaborative Partners Capacity Building Project. Lou Medeiros made a motion, seconded by Kathy Flóres to approve a contract for collaborative partner capacity building services with Ricki Mazzullo in an amount not to exceed \$10,000. The vote was all in favor.

## **8. OTHER – Future Agenda Items**

- o Information & Discussion
  - Review Strategic Plan Draft
  - Update on Collaborative Partners Capacity Building Project
- o Action
  - Consider Emerging Opportunities Application
- o The next Commission meeting is scheduled to be held on Wednesday, December 5, 2007 at 10:00 AM in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

## **9. ADJOURN**

Lou Medeiros made a motion for adjournment. Kathy Flóres seconded the motion. The vote was all in favor. The meeting was adjourned at 10:00AM.