

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

**Meeting Minutes
December 7, 2011**

1. CALL TO ORDER

Commissioner Kendra Bobsin called the meeting to order at 9:15 AM

2. ROLL CALL

Commissioners Present: Margie Barrios, Kendra Bobsin, Kim Dryden*, Kathy Flóres, Dr. Marni Friedman and Cindy Lerma

Commissioners Excused: Randy Brown, Dr. Alvaro Garza and Dr. David Redman

County Personnel Present: Lisa Faulkner, First 5 Executive Director, Martha G. Ruíz, First 5 Staff Services Analyst and Irma València, County Counsel

Guests: Lori Limon, First 5 Early Learning Coordinator

* Kim Dryden was not present at the meeting from 9:15 a.m. to 9:35 a.m.

3. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

4. PUBLIC COMMENT

None.

5. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

- a. Margie Barrios moved to approve the minutes for October 2011. Cindy Lerma seconded. The motion carried with the following roll call vote: Ayes – Barrios, Lerma, Bobsin, Flóres and Friedman. Opposed – None. Abstained – None. Kathy Flóres moved to approve the First 5 budget report for October 2011. Margie Barrios seconded. The motion carried with the following roll call vote: Ayes – Flóres, Barrios, Bobsin, Friedman and Lerma. Opposed – None. Abstained – None.

6. ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

7. COMMUNICATION

- a. Lisa Faulkner reported a certificate of appreciation was given to First 5 San Benito on behalf of the San Benito Tobacco Coalition. Martha Ruíz reported a survey of state government tax revenue was received from the U.S. Census Bureau which was completed and returned.

7. COMMUNICATION (Continued)

- b. The Commission reviewed Lisa Faulkner's Executive Director Report: (see detailed handout):
 - Lisa is working with various school districts on expanding assessment on PreK-K entry using tools that look at both academic and social-emotional functioning.
 - The Monterey Bay Aquarium is looking for educational partners through their "Free to Learn" program.
 - Lisa passed out clippings from the Pinnacle Newspaper on the Commission's Parenting Tips.
- c. Below is a brief summary of Lori Limon's Early Learning Coordinator Report:
 - November playgroups were held at the Mi Escuelita Preschool and the Teen Parent Program with a focus on the importance of literacy. The focus for January playgroups will be on health & fitness. 6 sites have signed up for playgroups.

8. INFORMATION & DISCUSSION

- a. Lisa Faulkner gave a brief overview on a fundraising strategies plan to the Commission. Lisa outlined how the plan will be used to provide funds for ongoing organizational development, strategic planning and to support programs and operations. The Commission thanked Lisa for her report.

9. ACTION

- a. Next on the agenda were action items. The Commission reviewed a proposed contract with Bernadine's Photography for FY11-13. After some discussion, Cindy Lerma made a motion, seconded by Dr. Friedman to approve evaluation services with Bernadine's Photography for FY11-13 in an amount not to exceed \$12,000. The vote was all in favor.
- b. The Commission reviewed a proposed contract with Robin Pollard for FY11-12 Health & Fitness services. After some discussion, Margie Barrios made a motion, seconded by Kathy Flóres to approve Health & Fitness services with Robin Pollard for FY11-12 in an amount not to exceed \$5,000. The vote was all in favor.
- c. The Commission reviewed a proposed contract with Karin Larsen for FY11-12 Health & Fitness services. After some discussion, Kathy Flóres made a motion, seconded by Kim Dryden to approve Health & Fitness services with Karin Larsen for FY11-12 in an amount not to exceed \$5,000. The vote was all in favor.

10. OTHER – Future Agenda Items

- o Action
 - Approval of Board Resolution Authorizing the Executive Director to Enter into Contracts with Outside Funding Agencies
 - Approval of FY11-12 First 5 Operating Budget Amendment
- o The next regular Commission meeting is scheduled to be held on Wednesday, January 4, 2012 at 9:00AM in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

11. CLOSED SESSION

None

12. ADJOURN

No further business coming before the Commission, Margie Barrios made a motion for adjournment. Kim Dryden seconded the motion. All in favor, meeting adjourned at 9:50 AM.