

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes
February 1, 2006

1. CALL TO ORDER

Chair Kim Dryden called the meeting to order at 9:02 AM.

2. ROLL CALL

Commissioners Present: Kim Dryden, Kendra Bobsin, Donna Caffiero, Dr. Elizabeth Falade, Kathy Flóres, Dr. Marni Friedman, Ricki Mazzullo, Lou Medeiros* and Pat Loe**

County Personnel Present: Casey Castílo, First 5 Executive Director, Martha Ruíz, First 5 Staff Services Analyst, Joyce Swett, First 5 School Readiness Coordinator, Kellie Guerra, First 5 Sustainability Coordinator, Irma València, County Counsel

Guests Present: Jane Parker and Robbie González -Dow, Action Council of Monterey County

*Lou Medeiros was absent from the meeting from 9:02 a.m. to 9:45 a.m.

**Pat Loe was absent from the meeting from 9:02 a.m. to 10:00 a.m.

3. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

Kathy Flóres moved to approve the minutes for December 2005. Dr. Falade seconded the motion and it was approved with the following roll call vote: Ayes – Flóres, Falade, Bobsin, Caffiero, Dryden, Friedman and. Mazzullo. Opposed – None. Abstained – None.

Ricki Mazzullo moved to approve the Commission and School Readiness budgets for November and December 2005. Kendra Bobsin seconded the motion and it was approved with the following roll call vote: Ayes –Mazzullo, Bobsin, Caffiero, Dryden, Falade, Flóres and Friedman. Opposed – None. Abstained – None.

5. ANNOUNCEMENTS/AGENDA MODIFICATIONS

Kathy Flóres stated an early draft of the Governor's budget proposes to reduce CalWORKs and recapture unspent CalWORKs Performance Incentives (CPI) to backfill designated cuts. Kathy noted San Benito's CPI's are designated as "matching funds" for the Family Resource Center (FRC) and accounts for approximately 1/3 of the FRC's revenue.

6. COMMUNICATION

- a. There was no audience communication.
- b. There was no written communication.

7. INFORMATION AND DISCUSSION

- a. Casey Castillo referred the Commission to review her Executive Director Report handout. Casey summarized the "New Revenue Projections" and "Synopsis of Grantee Activity" to the Commission (see detailed handouts).
- b. Kellie Guerra summarized the work she's doing to achieve sustainability for First 5 San Benito and funded agencies (see detailed handouts).
- c. Joyce Swett referred the Commission to review her School Readiness Coordinator Report handout. Joyce stated she and Casey have discussed setting aside \$10,000 from School Readiness monies to support a preschool transition program using the "Emerging Opportunities" format. Joyce reviewed some key points to consider for School Readiness within the Strategic Plan (see detailed handouts).

8. STRATEGIC PLAN REVIEW

- A review of the 2005 – 2008 Strategic Plan was conducted during a day long event using Open Space Technology. Jane Parker and Robbie González-Dow facilitated a discussion around the topic "*Using, offering and inviting funding for maximum impact*". Commission and staff generated topics for discussion and then voluntarily participated in the discussions of their choice. Proceedings of each discussion were recorded and disseminated to those present (see proceedings on file in Commission binder).
- Following the day long event, the group decided to set aside time at upcoming Commission meetings to further discuss the existing Strategic Plan and make changes as needed.

9. OTHER - FUTURE AGENDA ITEMS

- Kim Dryden, Kendra Bobsin and Pat Loe agreed to form a School Readiness Subcommittee to assist Joyce with her School Readiness Grant Reapplication.
- Future Staff Reports will be presented in writing to accommodate for ongoing Strategic Planning during Commission meetings.
- Discussion
 - CARES Fund Allocations
 - Strategic Planning
- Action
 - Consider Budget Revision: Children's Oral Health Program
 - School Readiness Reapplication
 - Election of New Officers
- The next Commission meeting is scheduled to be held on Wednesday, March 1, 2006 beginning at 10:00 AM in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

11. ADJOURN

Kendra Bobsin made a motion for adjournment. Donna Caffiero seconded the motion and it was approved with the following roll call vote: Ayes – Bobsin, Caffiero, Dryden, Falade, Friedman, Loe and Mazzullo. Opposed – None. Abstained – None. The meeting was adjourned at 3:03 PM.

**First 5 San Benito
Strategic Plan Review
February 1, 2006**

Commissioners Present: Kim Dryden, Kendra Bobsin, Donna Caffiero, Dr. Elizabeth Falade, Kathy Flóres, Dr. Marni Friedman, Ricki Mazzullo, Lou Medeiros* and Pat Loe**

County Personnel Present: Casey Castillo, First 5 Executive Director, Martha Ruíz, First 5 Staff Services Analyst, Joyce Swett, First 5 School Readiness Coordinator, Kellie Guerra, First 5 Sustainability Coordinator, Irma València, County Counsel

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Topics generated for Discussion

1. Allocating funds in ways other than RFP.
2. 0-3 population and Pre K Assessment.
3. Is First 5 a catalyst or an Enabler?
4. Will first 5 be here in 5 years?
5. Preschool for All/school Readiness
6. Father’s Involvement
7. Partnerships
8. Needs/Hopeless Causes
9. What County Administrative issues arise from applying for grants?
10. Funding – How do we want to fund in the future?
11. What level of funding do we want to allocate annually?

Following the discussion period those present attempted to identify, group and prioritize “Hot Emerging Issues” that had resulted from the discussions. The following four topic areas emerged:

1. Money In – Explore mission, role and future of commission
2. Money Out – Change our funding model
3. Fund Community Not problems.
4. Relationship to School Readiness.

Commissioners and staff attempted to:

1. Identify related issues in each area.
2. Form groups to work on each area.
3. Identify immediate next steps.

Consensus was not reached on the above prioritization and as a result, the group decided to adjourn for the day but set aside time at upcoming Commission meetings to further discuss the existing Strategic Plan and refine as needed.