

**FIRST 5 SAN BENITO  
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

**Meeting Minutes**  
March 7, 2007

**1. CALL TO ORDER**

Chair Kendra Bobsin called the meeting to order at 10:00 AM.

**2. ROLL CALL**

Commissioners Present: Kendra Bobsin, Randy Brown, Dr. Elizabeth Falade, Kathy Flóres, Pat Loe, Lou Medeiros, Ricki Mazzullo\* and Kim Dryden\*\*

Commissioners Excused: Dr. Marni Friedman

County Personnel Present: Casey Castillo, First 5 Executive Director, Martha G. Ruiz, First 5 Staff Services Analyst, Kellie Guerra, First 5 Sustainability Coordinator, Joyce Swett, First 5 School Readiness Coordinator and Irma València, County Counsel

\*Ricki Mazzullo was absent from the meeting from 10:00 a.m. to 10:04 a.m.

\*\*Kim Dryden was absent from the meeting from 10:00 a.m. to 11:30 a.m.

**3. ACKNOWLEDGE POSTING OF AGENDA**

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

**4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT**

Lou Medeiros moved to approve the minutes for February 2007 as well as the First 5 and School Readiness budget reports for January 2007. Kathy Flóres seconded. Ayes – Medeiros, Flóres, Bobsin, Brown and Falade. Opposed – None. Abstained – Loe.

**5. ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None

**6. COMMUNICATION**

- a. Executive Director Casey Castillo reported Kellie Guerra would be leaving her current staff position as Sustainability Coordinator in mid April.
- b. A letter from Colleen Conley of the Healthy Pathways program stating their scope of work would be changing for fiscal year 2007-2008 was reviewed. A response letter received from the County Treasurer regarding First 5 Investment Funds will be reviewed as discussion Item 7(a).

## **6. COMMUNICATION (Continued)**

- c. The Commission reviewed the Executive Director Report: (see detailed handout)
  - A letter will be drafted to solicit key partners to participate in the Early Childhood Mental Health Systems Change task force.
- d. The Commission reviewed the Sustainability Coordinator Report: (see detailed handout)
  - A funding stream has been located for a guardian through the Hollister School District.
  - A proposed 211 social-services information line for 831 area code is still pending.
- e. The Commission reviewed the School Readiness Coordinator Report: (see detailed handout)
  - "Raising a Reader" materials have arrived and are in the process of distribution.
  - "Positive Parenting" educator was co-sponsored by the Hollister School District so Joyce will be redirecting the unused monies to fund a 4<sup>th</sup> session for the summer Jump Start preschool program.

## **7. DISCUSSION**

- a. The Commission reviewed a letter from the County Treasurer in regards to First 5 Investment Funds. The letter cites several reasons the County Treasurer has decided to not release investment funds to the First 5 Commission.

## **8. ACTION**

- a. Casey Castillo reported Kim Dryden's term expires this month. Casey stated the vacancy was published in the local newspaper and posted on the Commission's website. It was noted the terms for Chair and Vice-Chair end on March 31<sup>st</sup>. After some discussion, Kathy Flóres made a motion, seconded by Pat Loe to reappoint Kendra Bobsin as Commission Chair and Randy Brown as Vice-Chair effective April 1<sup>st</sup>. The motion carried with the following roll call vote: Ayes –Flóres, Loe, Falade, Mazzullo and Medeiros. Opposed – None. Abstained – Bobsin, Brown.

## **9. STRATEGIC PLANNING**

- a. Casey Castillo reviewed the current strategic plan and associated funded programs. The Planning Committee presented their recommendations for future funding activities and processes next. Slight modifications to the Strategic Plan were suggested. The revised Strategic Plan will be brought back for review and approval in a Public Meeting next month.

## **10. OTHER – Future Agenda Items**

- Public Hearing
  - FY05-06 First 5 California Annual Report
  - FY06-08 Strategic Plan Revisions
- Action
  - Appointment to First 5 San Benito Commission
  - FY06-07 First 5 Budget Reallocation
  - HSD – Jump Start School Readiness Contract
- The next Commission meeting is scheduled to be held on Wednesday, April 4, 2007 at 10:00 AM in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

## **11. CLOSED SESSION**

None

## **12. ADJOURN**

Kathy Flóres made a motion for adjournment. Pat Loe seconded the motion. The vote was all in favor. The meeting was adjourned at 11:45 AM.