

# FIRST 5 SAN BENITO CHILDREN AND FAMILIES COMMISSION

## REGULAR MEETING

### Meeting Minutes

June 1, 2005

#### 1. CALL TO ORDER

Kim Dryden called the meeting to order at 10:04 AM.

#### 2. ROLL CALL

Commissioners Present: Kim Dryden, Kendra Bobsin, Jaime De La Cruz, Dr. Elizabeth Falade, Lou Medeiros, Dr. Marni Friedman\* and Kathy Flores\*\*

Commissioners Excused: Donna Caffiero and Ricki Mazzullo

County Personnel Present: Casey Castillo, First 5 Executive Director, Martha Ruiz, First 5 Staff Services Analyst, Irma València, County Counsel

\* Dr. Marni Friedman was absent from the meeting from 10:00 a.m. to 10:12 a.m.

\*\* Kathy Flores was absent from the meeting from 10:00 a.m. to 10:20 a.m.

#### 3. ACKNOWLEDGE OF POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

#### 4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

Jaime De La Cruz moved to approve the minutes for May 2005 and the Commission and School Readiness budgets for April 2005. Lou Medeiros seconded the motion and it was approved with the following roll call vote: Ayes – De La Cruz, Medeiros, Bobsin, Dryden, and Falade. Opposed – None Abstained – None

#### 5. ANNOUNCEMENTS/AGENDA MODIFICATIONS

It was moved by Jaime De La Cruz, seconded by Dr. Falade to add to the agenda an emergency item (Action Item #8b: Letter in Support of Board of Supervisor Resolution). The motion carried with the following roll call vote: Ayes – De La Cruz, Falade, Bobsin, Dryden, Friedman and Medeiros. Opposed – None Abstained – None

#### 6. COMMUNICATION

- a. There was no audience communication.
- b. There was no written communication.
- c. Below is a brief summary of Casey Castillo's Executive Director Report:
  - Meetings attended
    - Prop. 63 Steering Committee – survey results are in. First phase funding is expected to begin in October.
    - PFA Conference – Guidance was given on how to prepare for and implement a PFA initiative.
  - Evaluators
    - Phone conversations with SRI to determine how to train new grantees in PEDS.
    - Met with Larry from the Action Council. A meeting of the Evaluation committee is set for June 7<sup>th</sup> to discuss outcomes. Looking for a grantee to be on the Evaluation Team.
  - A final FY04-05 Grantee meeting was held in May. Casey referred the Commission to the meeting notes in the agenda packets. A next Grantee meeting will not be held until September.
  - Senator Dean Florez (D-16<sup>th</sup> District) is conducting a budget study of central California First 5's - a representative from the Senator's office called to request an Expenditure Report yesterday – sent Monthly expenditure reports that are in this month's packets – See Prop. 10 Briefings page 2.

## **6. COMMUNICATION (Continued)**

- Joyce Swett is submitting a grant on behalf of the First 5 Preschool for an \$8K shade structure. Proposal deadline is June 13<sup>th</sup> – Hollister School District (HSD) has agreed to be the recipient. Awards will be announced in August.
- Even Start Grant proposal is due next week. Numerous meetings with local partners were conducted and forms are signed. Will be working on MOU's this week and putting the final details on the body of the grant.
- Contracts – Three are ready for signatures and are scheduled to go to the BOS June 14<sup>th</sup> meeting. Awaiting final forms from Aromas, Tres Pinos & Gavilan Hills. Mental Health has requested that they not take receipt of monies until October – they are pursuing some other avenues to bring in additional funds to augment the First 5 award.
- Sustainability Coordinator – waiting on Human Resources. Jaime De La Cruz agreed to contact Administration on status of job posting.

## **7. INFORMATION AND DISCUSSION**

- a. Kendra Bobsin reported the CARES RFP has been released. Kendra stated she attended the best practices meeting in Sacramento, while there she gathered information from CARES counties of comparable size. This will help in writing the proposal. The deadline for the CARES proposal is June 30<sup>th</sup>.

## **8. ACTION**

- a. Casey Castillo summarized the School Readiness Budget to the Commission. Casey reported the estimate for preschool services from Go Kids was higher than anticipated so a decision was made to contact some of the smaller non-union school districts. The estimated amount for contracted preschool services on the budget is for one (1) session through the Tres Pinos Union School District. Casey noted if the Even Start proposal is approved, a second session would be added and the budget would be amended. Kathy Flóres made a motion, seconded by Dr. Friedman to approve the School Readiness Budget for 2005-2006 with operating budget of \$145K. The motion carried with the following roll call vote: Ayes – Flóres, Friedman, De La Cruz, Dryden and Falade. Opposed – None Abstained – Bobsin, Medeiros.
- b. The Commission discussed proposed cutbacks in substance abuse funding due to changes in the redistribution formulas under the Substance Abuse and Crime Prevention Act of 2000 (SACPA). As a result of the reallocation, 2 substance abuse counselors are facing layoffs. These counselors provide services to many low-income families with children 0 to 5. The San Benito County Board of Supervisors approved a Resolution asking the Secretary of the California Health and Human Services Agency to not approve the Emergency Regulations submitted by Department of Alcohol and Drug Programs pertaining to redistribution of those funds allocated under the SACPA of 2000. Jaime De La Cruz made a motion, seconded by Dr. Friedman to direct Casey to draft a letter of support of the Board of Supervisor Resolution in regards to redistribution of SACPA funds. The motion carried with the following roll call vote: Ayes – De La Cruz, Friedman, Bobsin, Falade, Flóres and Medeiros. Opposed – None Abstained – Dryden.

## **9. OTHER - FUTURE AGENDA ITEMS**

- Presentations
  - Children's Dental Project
- Updates
  - Evaluation Committee
  - Status on Sustainability Coordinator
- Pending verification of a quorum, the next Commission meeting is scheduled to be held on Wednesday, July 6, 2005 at 10:00 AM. in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister. If there is no quorum, the meeting will be moved to Wednesday, July 13<sup>th</sup>.

## **10. CLOSED SESSION**

None

## **11. ADJOURN**

Jaime De La Cruz made a motion for adjournment. Kendra Bobsin seconded the motion and it was approved unanimously. The meeting was adjourned at 10:50 AM.