

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes
July 2, 2008

1. CALL TO ORDER

Chair Randy Brown called the meeting to order at 10:05 AM.

2. ROLL CALL

Commissioners Present: Randy Brown, Kendra Bobsin, Kim Dryden, Dr. Elizabeth Falade, Kathy Flóres, Judy Rodríguez, Dr. Marni Friedman and Pat Loe

County Personnel Present: Casey Castillo, First 5 Executive Director and Martha G. Ruíz, First 5 Staff Services Analyst

3. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

Pat Loe moved to approve the minutes for June 2008. Kathy Flóres seconded. The vote was all in favor. Kim Dryden moved to approve the First 5 and School Readiness budget reports for May 2008. Pat Loe seconded. The vote was all in favor.

5. ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

6. COMMUNICATION

- a. There was no audience communication.
- b. Casey Castillo reported the following written communication(s):
 - A letter was received from Mr. Bean at the Governmental Accounting Standards Board (GASB) thanking Commission Chair; Randy Brown for his comments on the Board's Exposure Draft entitled "Funds Balance Reporting and Governmental Fund Type Definitions".
- c. The Commission reviewed Casey Castillo's Executive Director Report: (see detailed handout).
 - Contracts for FY08-09 have been ratified. Larry Imwalle is in the process of meeting with representatives of granted agencies to finalize their evaluation plans
 - The Monterey Peninsula Foundation approved match funding for the Hollister Youth Alliance project for 3 years and partial funding to the Rural Mobile Preschool program. United Way funds will complement First 5 funding for the projects.
 - A workshop on Autism facilitated by the San Andreas Regional Center was well attended and received by child care providers.
- d. The Commission reviewed Joyce Swett's School Readiness Coordinator Report: (see detailed handout).

7. INFORMATION AND DISCUSSION

- a. Randy Brown requested a Subcommittee be formed to process Casey Castillo's annual Executive Director Evaluation. The Commission agreed to form a subcommittee to move forward on the annual Executive Director Evaluation process. It was noted results of the Subcommittee's report would be discussed in Closed Session at next month's meeting.
- b. Casey Castillo reviewed an outline of Senator Dave Cox's (R-1st District) proposal to abolish First 5 Commissions. Although no action by the Commission is needed at this time, the Commission may need to review their Strategic Plan in September.

8. ACTION

- a. The Commission reviewed a proposed revision to their FY08-12 Five-Year Financial Plan. Casey Castillo gave a brief synopsis of proposed revisions on the Financial Plan. Kathy Flóres made a motion, seconded by Judy Rodríguez to approve revisions to the Commission's FY08-12 Five-Year Financial Plan. The vote was all in favor.
- b. Casey Castillo reported an application from a targeted RFP was received from the Aromas-San Juan Unified School District (ASJUSD). Aromas is seeking funds to implement a mobile preschool program similar to the "Rural Mobile Preschool" operated by the Tres Pinos Unified School District. The Commission reviewed Aromas' proposed budget outline. Dr. Friedman made a motion to approve funding ASJUSD for fiscal years 08-11 in the amount of \$61,643 each year. The motion died for lack of a second. After some discussion Kathy Flóres moved to approved funding ASJUSD in the amount of \$61,643 for FY08-09 only. Kim Dryden seconded the motion. The vote was all in favor.

9. OTHER – Future Agenda Items

- o Information & Discussion
 - Evaluation Subcommittee Report
- o Closed Session
 - Public Employee Evaluation: Executive Director
- o The next Commission meeting is scheduled to be held on Wednesday, August 6, 2008 at 10:00 AM in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

10. CLOSED SESSION

None

11. ADJOURN

No further business coming before the Commission, Kim Dryden made a motion for adjournment, which was seconded by Kendra Bobsin. The vote was all in favor. The meeting was adjourned at 11:05 AM.