

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes
August 2, 2006

1. CALL TO ORDER

Chair Kendra Bobsin called the meeting to order at 10:05 AM.

2. ROLL CALL

Commissioners Present: Kendra Bobsin, Ricki Mazzullo, Randy Brown, Kim Dryden, Dr. Elizabeth Falade, Lou Medeiros, and Dr. Marni Friedman

Commissioners Excused: Pat Loe, Kathy Flores

County Personnel Present: Casey Castillo, First 5 Executive Director, Kellie Guerra, First 5 Sustainability Coordinator, Joyce Swett, First 5 School Readiness Coordinator, Irma València, County Counsel

3. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting in Suites 8 & 10 of the Early Learning Center site on Line Street.

4. APPROVAL OF MINUTES/MONTHLY BUDGET REPORT

Lou Medeiros moved to approve the minutes for July 2006 as well as the Prop. 10 & School Readiness budget reports for June 2006. Ricki Mazzullo seconded the motion. The vote was all in favor.

5. ANNOUNCEMENTS/AGENDA MODIFICATIONS

- a. Closed Session discussion was moved above the Action items.
- b. Add Action item "D *Consider approval of an MOU from the County Office of Education for the services of the School Readiness Coordinator to gather pertinent information for universal preschool*". The contract for these services was submitted after the agenda was completed and distributed.

6. COMMUNICATION

- a. There was no audience communication.
- b. An invitation from the San Benito Health Foundation was received. They are hosting an open house on Aug 10th from 4PM – 7PM at their location.
- c. The Commission reviewed Casey Castillo's Executive Director Report: (see detailed handout)
 - The Prop. 10 Briefings contain details on the Prop. 86 proposal (Health initiative) and the prenatal to 3 initiatives under consideration.
 - First 5 will participate in the "*Covering Kids Campaign*" in collaboration with the Public Health Department. This campaign is a statewide campaign to encourage uninsured parents and children to enroll for either Medi-Cal or Healthy Families insurance. The information provides a toll-free number that refers families to the local Health Department for assistance with registration.
- d. The Commission reviewed Kellie Guerra's Sustainability Coordinator Report: (see detailed handout)
 - In regards to item 2, the Letter of Intent has been approved by the Friends of the Library and has been submitted to the RGK Foundation.
 - In regards to item 5, contact has been made with California Wellness Foundation and the Letter of Interest will be re-written based on their input.
- e. The Commission reviewed Joyce Swett's School Readiness Coordinator Report: (see detailed handout)
 - The Special Needs division of the Early Childhood Education Center (ECEC) is considering a combination class for the afternoon session at the First 5 Preschool. The class would be comprised of special needs children referred by ECEC and children already enrolled in the First 5 Preschool. ECEC would provide the funds for the teacher and aide, School Readiness would provide the room, playground, and materials for the classroom.

7. INFORMATION AND DISCUSSION

None.

8. CLOSED SESSION

- a. At 10:40 AM the Board called for a recess in the Public portion of the meeting. Kendra Bobsin, Chair of the Commission announced that the Commission would discuss the following in Closed Session:
 - Public Employee Evaluation (Gov Code Section 54957)
Title: Executive Director
 - Closed Session Discussion began at 10:42 AM and ended at 10:55AM. The Seven Commissioners attending the meeting were present during the closed session.
- b. The Board reconvened the public portion of the meeting at 10:55AM. All Board members were present during the reconvened session.
- c. Report Out: Commission Chair stated there was no report of discussion during closed session.

9. ACTION

- a. Two dental proposals were reviewed rated by the Review Committee. The committee composed of Dr. Marni Friedman, Dr. Elizabeth Falade and Casey Castillo reported they all agreed the Dental Award should go to the San Benito Health Foundation. Dr. Falade made a motion to accept the recommendation from the Committee to award a dental contract to the San Benito Health Foundation in the amount of \$125,000 for September 1, 2006 – June 30, 2007, with a renewal review in April, 2007. The motion was seconded by Ricki Mazzullo. The vote was all in favor.
- b. Consider a budget revision for the Children's Oral Health Project to support the transition work for July and August, 2006. Dr. Falade made a motion to approve 2 months budget money for COHP during the transition. A second was made by Ricki Mazzullo. The vote was all in favor.
- c. The Commission reviewed the information submitted from the San Benito Community Foundation and discussed the issue of establishing an agency endowment with the local Community Foundation. Commissioners agreed they needed more information about a First 5 specific portfolio as First 5, according to California Code 53601, will not be able to invest in current Investment funds of the Community Foundation. The contract template submitted by the San Benito Community Foundation is more geared for donors. The Commission requests a contract geared toward Public Agencies. Commissioner Mazzullo will request a sample contract from the Monterey Community Foundation. This Action item was tabled until more information can be obtained.
- d. Emergency Item: *Consider approval of an MOU between the County Office of Education and the Commission for the services of the School Readiness Coordinator to gather pertinent information for universal preschool.* The Commission voted to approve signing an MOU to receive \$10,000 from the San Benito County Office of Education in exchange for 6.5 hours per week for 36 weeks of School Readiness Coordinator time to gather information needed for a strategic plan for universal preschool. Randy Brown seconded. Ayes – Medeiros, Mazzullo, Brown, Friedman, Falade, Bobsin. Opposed – None. Abstained – Dryden.

10. OTHER - FUTURE AGENDA ITEMS

- For review and discussion
 - Final Evaluation Report
 - Further information on the Community Foundation endowment
- The next Commission meeting is scheduled to be held on Wednesday, September 6, 2006 at 10:00 AM. in Suite 9 of the Early Learning Center located at 1011 Line Street – Hollister.

11. ADJOURN

Lou Medeiros made a motion for adjournment. Randy Brown seconded the motion. The vote was all in favor. The meeting was adjourned at 11:12 AM.