



COMMISSION MEETING AGENDA

DATE: June 7, 2023
TIME: 12 noon – 2:00 PM
PLACE: 829 San Benito St., Suite 200, Hollister, CA 95023

Agenda

1. Call to Order

Commission Chairperson Dr. David Redman will call this meeting to order at 12:00 pm.

2. Agenda Modifications

3. Public Comment

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances [Govt. Code Section 54954.2]. All statements that require a response may be placed on the agenda for the next regular meeting of the Commission.

For those attending via teleconference: <https://us06web.zoom.us/j/4831689093>
Meeting ID: 483 168 9093

4. Consent Calendar

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

- 4.1 Approve MINUTES from the April 5, 2023 Commission Meeting
- 4.2 Approve FY 2022-2023 YTD FINANCIAL REPORT as of March 31, 2023
- 4.3 Approve FY 2022-2023 BUDGET REVISION
- 4.4 Approve FY 2022-2023 YTD GRANT REPORT as of April 30, 2023
- 4.5 Approve FY 2023-2024 Commission Meeting CALENDAR

5. Public Hearing on First 5 San Benito Election of new Commission Members

(Lisa Faulkner – Attachments)

- 4.1 Nomination and review of new Commission Members and Terms

MEMBER	AFFILIATION	PROPOSED TERM
Bañuelos, Cristina	Seniors Council / Foster Grandparent Program	June 2023-June 2026
Garza, Tina	City of Hollister	June 2023-June 2026

Recommended Action:

- 4.1 Elect the persons listed above as new members of the First 5 San Benito Commission

6. Public Hearing of First 5 San Benito FY 2023-2024 Proposed BUDGET and STAFFING PLAN.

(Lisa Faulkner – Attachments)

Recommended Action:

- 6.1 Approve First 5 San Benito FY 2023-2024 Proposed BUDGET
- 6.2 Approve First 5 San Benito FY 2023-2024 STAFFING PLAN
- 6.3 Approve First 5 San Benito FY 2023-2024 Executive Director/CEO SALARY of \$160,638.40 base salary and \$38,553.22 in benefits for a total of \$199,191.62

7. Review of First 5 California Grant Initiatives beginning FY 2023-2024.

(Lisa Faulkner – Attachments)

Recommended Action:

- 7.1 Authorize the Executive Director to serve as fiscal lead and pay all future invoices submitted by First 5 regional subcontractors according to the budgets outlined below for the First 5 California Home Visiting Regional Technical Assistance Grant and the First 5 California IMPACT Legacy Grant.

HVC-RTA Allocations:

COUNTY	FY 23-24	FY 24-25	TOTAL ALLOCATION
F5 San Benito	\$135,857.82	\$161,829.52	\$297,687.34
F5 Alameda	\$85,085.62	\$85,085.62	\$170,171.25
F5 Contra Costa	\$93,181.00	\$105,075.00	\$198,256.00
F5 San Francisco	\$106,146.42	\$106,146.42	\$212,292.83
F5 Santa Clara	\$62,878.55	\$121,341.10	\$184,219.62
F5 San Mateo	\$92,000.00	\$92,000.00	\$184,000.00
F5 Santa Cruz	\$98,756.20	\$99,500.00	\$198,256.22
TOTAL GRANT FUNDS	\$673,905.61	\$770,977.66	\$1,444,883.27

8. San Benito County INVOICES for FY 2022-2023 OPEB and CalPERS Pension Liabilities for a total amount of \$23,037.21.

(Carly Offermann – Attachments)

	OPEB	CalPERS
Quarter 1	PAID 12/9/22	PAID 12/9/22
Quarter 2	PAID 3/7/23	PAID 3/7/23
Quarter 3	\$6,060.00	\$8,488.61
Quarter 4	TBD	\$8,488.60

Recommended Action:

- 8.1 Authorize the Executive Director to pay San Benito County INVOICES 2023-00000005, 2023-00000006, and 2023-00000007 for a total amount of **\$23,037.21**.

9. Letter of Engagement with Eide Bailly, LLP for FY 2022-2023 Auditing Services

(Lisa Faulkner – Attachments)

Recommended Action:

9.1 Authorize the Executive Director to negotiate, execute, and amend the Letter of Engagement and all other agreements between First 5 San Benito and Eide Bailly, LLP.

10. Director's Report

(Lisa Faulkner – Attachments)

11. Announcements

12. Other – Future Agenda Items

- Next Commission Meeting: Wednesday, August 2, 2023 @ 10am
- Next Executive Committee Meeting: Wednesday, October 4, 2023 @ 11:30am – 12noon
- Next Financial Committee Meeting: Thursday, September 21, 2023 @ 10am – 11am

13. Adjourn

i. In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 San Benito 24 hours prior to the meeting at (831) 634-2046.

ii. Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 San Benito (831) 634-2046.

*Agenda posted on 5/31/2023 at 12pm