



***SPECIAL* COMMISSION MEETING AGENDA**

DATE: December 7, 2022
TIME: 12 noon – 12:05 PM
PLACE: ***BY VIRTUAL TELECONFERENCE ONLY***

Join Zoom Meeting

<https://us02web.zoom.us/j/9520885445>

Meeting ID: 952 088 5445

Agenda

1. Call to Order

Commission Chairperson Dr. David Redman will call this meeting to order at 12 pm.

2. Agenda Modifications

3. Public Comment

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances [Govt. Code Section 54954.2]. All statements that require a response may be placed on the agenda for the next regular meeting of the Commission.

4. Public Hearing on Adoption of Resolution Making Findings Pursuant to AB 361.

(Lisa Faulkner – Attachments)

4.1 Resolution Making Findings Pursuant to AB 361 on Behalf of Commission and its Committees

Recommended Action:

4.1 Approve the Resolution Making Findings Pursuant to AB 361 on Behalf of Commission and its Committees.



COMMISSION MEETING AGENDA

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4. Consent Calendar

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

- 4.1 Approve MINUTES from the August 29, 2022 Commission Meeting
- 4.2 Approve MINUTES from the October 26, 2022 Commission Meeting
- 4.3 Approve FY 2022-2023 BUDGET REVISION
- 4.4 Approve YTD FINANCIAL REPORT as of August 31, 2022
- 4.5 Approve YTD GRANT REPORT as of October 31, 2022

5. Consider Recommendations for First 5 San Benito Direct Service Providers and CONTRACTORS

(Lisa Faulkner – Attachments)

Recommended Action:

- 5.1 Approve delegating authority to the Executive Director to negotiate, execute, and amend the new SERVICE AGREEMENT between **First 5 San Benito** and **Kyle Dickson** for the purpose of the Commercial Kitchen, Cold Storage, and Pantry Project Development at the Family Impact Center located at 351 Tres Pinos Rd., Ste 103A in Hollister, CA 95023 not to exceed **\$465,494.00** beginning December 7, 2022 and ending June 30, 2023.

6. **Eide Bailly INVOICE for FY 2021-2022 Financial Audit services and GASB Statement No. 87 implementation for a total amount of \$24,218.00.**
(Carly Offermann – Attachments)

Recommended Action:

- 6.1 Authorize the Executive Director to pay Eide Bailly INVOICE E101406552 for a total amount of **\$24,218.00.**

7. **San Benito County INVOICES for FY 2022-2023 OPEB and CalPERS Pension Liabilities for a total amount of \$14,423.59.**
(Carly Offermann – Attachments)

	OPEB	CalPERS
Quarter 1	\$5,934.98	\$8,488.61
Quarter 2	TBD	TBD
Quarter 3	TBD	TBD
Quarter 4	TBD	TBD

Recommended Action:

- 7.1 Authorize the Executive Director to pay San Benito County INVOICES 2023-00000001 and 2023-00000002 for a total amount of **\$14,423.59.**

8. **Presentation on First 5 San Benito Organizational Structure and FY 2023 Staffing Plan**
(Lisa Faulkner – Attachments)

- 8.1 Approve First 5 San Benito Organizational Structure and FY 2023 Staffing Plan

9. **Director’s Report**
(Lisa Faulkner – Attachments)

10. **Announcements**

11. **Other – Future Agenda Items**

- Next Commission Meeting: Wednesday, February 1, 2022 @ 12noon – 2pm
- Next Executive Committee Meeting: Wednesday, February 1, 2022 @ 11:30am – 12noon
- Next Financial Committee Meeting: Thursday, January 19, 2022 @ 10am – 11am

12. **Adjourn**

^{i.} In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 San Benito 24 hours prior to the meeting at (831) 634-2046.

^{ii.} Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 San Benito (831) 634-2046.

*Agenda posted on 11/30/2022 at 11am