

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION
REGULAR COMMISSION MEETING**

Meeting Minutes

June 3, 2026

1. CALL TO ORDER

Commission Chair Dr. David Redman called the meeting to order at 12:01 PM

ROLL CALL / INTRODUCTIONS

Commissioner's Present:

- ❖ Dr. David Redman
- ❖ Dr. Marni Friedman
- ❖ Mary Damm
- ❖ Cristina Banuelos
- ❖ Dr. Cheryl Scott
- ❖ Margie Barrios
- ❖ Elias Barocio
- ❖ Tracey Belton

Commissioners Absent:

- ❖ Tina Garza
- ❖ Mindy Sotelo
- ❖ Angela Curro

First 5 Staff Present:

- | | |
|---------------------|----------------------|
| ❖ Luisa Power | ❖ Samantha Hernandez |
| ❖ Carly Offermann | ❖ Gabino Romero |
| ❖ Sarah Beatie | |
| ❖ Alexia Magana | |
| ❖ Ana Alfaro Lezama | |
| ❖ Maria Daiz Ruiz | |

Guests:

- ❖ Frederick Northrop, F5SB Attorney
- ❖ Lisa Colvig-Niclai, Applied Survey Research
- ❖ Daphna Ram, Applied Survey Research
- ❖ Caron Pearce, TPO HR Services

2. AGENDA MODIFICATIONS

The Commission chooses to remove the closed session portion of the meeting.

3. PUBLIC COMMENT

Join Zoom Meeting

<https://us06web.zoom.us/j/8513910617>

Meeting ID: 851 391 0617

4. PUBLIC HEARING ON THE ADOPTION OF THE NEW FIRST 5 SAN BENITO 2026-2031 STRATEGIC PLAN PURSUANT TO HEALTH AND SAFETY CODE SECTION 130140(a)(1)(D), (E), and (F).

Luisa Power speaks on the new Strategic Plan to begin implementation by July 1, 2026. Applied Survey Research joins the Commission Meeting to present on the new Strategic Plan for FY 2026-2031. Lisa Colvig-Niclai and Daphna Ram present the Strategic Plan in collaboration with staff, community, commissioners, and providers. The plan details the raw framework that acts as a guide to be able to adapt, identify gaps, and drive impact where needs were seen and identified as aligned with First 5 San Benito core work and partners. The plan is categorized into four buckets (Family Support, Child Development, Child Health, and Systems of Care). Lisa Colvig-Niclai presents the Outcomes from data and needs within each of the four buckets. They present different measures to track success during the evaluation process. Lisa thanks the Commission for their leadership and commitment. ASR turns it to the Commission for questions.

The Commission asks about the ASQ process in the past. Luisa states that so far it is in person, but we are looking at the ASQ online process. There has also been a decline in screenings post-COVID, so there is a need to connect with medical providers and determine their process for screening 0–5-year-olds.

Approval of item 4.1:

Dr. Marni Friedman makes a MOTION to approve the adoption of the new First 5 San Benito FY 2026-2031 Strategic Plan pursuant to Health and Safety Code Section 130140(a)(1)(D), (E), and (F)

SECOND: Margie Barrios

All in favor, MOTION PASSED.

5. PUBLIC HEARING ON FIRST 5 SAN BENITO RENEWAL OF COMMISSIONER TERMS

Carly Offermann notes that two Commissioner terms are up for renewal, one being Tina Garza and the other being Cristina Baneulos. She also notes that Mary Damm is due for renewal in September, so that will be an upcoming discussion at the next Commission meeting. Mary Damm is unsure if she meets the requirements for continuing. Dr. David Redman states that the Executive Committee will meet with Cristina to discuss her membership further. Tina Garza is not present and has not been at meetings for about a year. The Commission determines that she is no longer eligible to continue per the F5SB bylaws given her absences.

Approval of item 5.1:

Tracey Belton makes a MOTION to not renew Tina Garza's term on the First 5 San Benito Commission.

SECOND: Mary Damm

All in favor, MOTION PASSED.

6. PUBLIC HEARING ON THE FIRST 5 SAN BENITO FY 2026-2027 PROPOSED BUDGET AND STAFFING PLAN

Margie Barrios states that the Finance Committee met prior to the Commission meeting and discussed the proposed budget and staffing plan. The budget presented is meant to provide a "worst case scenario" picture of the budget assuming the pending revenues and rollover do not occur. Rollover

funding for the current year is not included until the close of the year when we have final figures, but it is estimated at about \$80k. Sarah Beatie also submitted a grant to Monterey Peninsula Foundation in which they allowed F5SB to up their ask to \$75k in total, but that is not expected to be awarded until around October 2026. Margie also notes that Evaluation expenses are significantly higher this year due to the Strategic Plan work, but they are expected to decline in the coming year as we return to an evaluation-only contract. Tracey Belton clarifies that those pending items would offset the presented deficit, Carly Offermann confirms that they would.

Approval of item 6.1:

Margie Barrios makes a MOTION to approve the First 5 San Benito FY 2026-2027 Proposed Budget and Staffing Plan.

SECOND: Tracey Belton

All in favor, MOTION PASSED.

7. CONSENT CALENDAR

Dr. Redman notes that there are four items in the consent calendar. Tracey Belton asks to add the increased evaluation costs for ASR to the FY 25-26 budget revision.

Approval of item 7.1-7.4:

Elias Barocio makes a MOTION to approve the consent calendar as a whole, inclusive of the minutes from April 1, 2026, the minutes from May 13, 2026, the FY 25-26 Budget Revision, and the FY 26-27 Commission Meeting Calendar.

SECOND: Tracey Belton

All in favor, MOTION PASSED.

8. FIRST 5 SAN BENITO EMPLOYEE HANDBOOK AND SALARY SCALE – POLICY REVISIONS AS DISCUSSED BY THE HANDBOOK COMMITTEE AND TPO HR SERVICES

Luisa forwarded the revisions and considerations to the Commission. Caron Pearce presents on the changes in the handbook and states that most of the changes were regulatory. Dr. Friedman asks how often the handbook should be looked at. Caron suggests every five years for specific policy revisions, but when there are regulatory changes it can be fixed by addendum at any time. Caron will be checking in at the end of each year and updating Luisa as needed as they come out annually. Tracey suggests that this topic would need to be sent to closed session one last time as staff suggestions have been made. Tracey questions the safety addition on page 15 under Health and Safety and if that is normal to have. Caron Pearce states its standard handbook language and is something new that was added, such as F5's IIPP from Worker's Comp. It can be taken off, but Caron put in standard language to cover all bases. It can also state "refer to organizations IPP plan". Tracey suggests this revision as she doesn't feel it is necessary to the handbook and can be handled internally. The other suggestion from Commissioner Tracey Belton is on page 20 under remote work guidelines. The first paragraph states the two different options and there is a suggestion to remove the guidelines as they should be a First 5 policy and not listed in the handbook. The last suggestion from Tracey Belton on Page 23 in Performance Reviews was that the review section talks about the form/template, but it may not be important to list in the Handbook.

Caron states we are attempting to get this out to employees by July 1 to take effect in the new fiscal year. Tracey suggests holding a closed session special meeting to talk through the staff suggestions around the Handbook. They decide to table the approval until all changes are discussed and made. The group decides to meet briefly on June 8th and then again on June 30th to do the formal approval. Carly Offermann is to set up the necessary meetings and materials.

9. DIRECTOR'S REPORT

Luisa Power goes over April and May activities at F5SB. Rebekkah's Children Services has been providing parenting classes at F5 in the evenings. Luisa will be touring their FRC in Gilroy on the 10th. F5SB was granted \$25,000 from CCAH for Medi-Cal outreach in the new fiscal year. F5SB also began the steps to bill for Cal Aim services and we are hoping to build a system to contract with the Alliance. There is a new draft of Bylaws and the committee is meeting on June 15th to review the changes. The vision taskforce completed exams for San Juan and Aromas schools screening over a hundred children and providing about 70 exams for free. F5SB has been working with Hollister High Pathway for students looking at medical careers in which they are required to complete internship hours. We are aiming to provide a T, R, S summer program to train and guide student interns to run the program beginning July 6th and running for one month. The T, R, S and Hola Bebe celebrations are scheduled for June 23rd to celebrate the year with families. Staff are also providing activities and resources for children to do in the summertime. Finally, the next Share Resiliency Health Fair is scheduled for July 25th.

10. ANNOUNCEMENTS

NONE

11. OTHER – FUTURE AGENDA ITEMS

Next Commission Meeting: Wednesday, August 5, 2026 12 noon-2pm

Next Proposed Finance Committee Meeting: Wednesday, October 28, 2026 @ 11am-12noon

12. ADJOURN

No further business before the Commission; meeting adjourned at 1:27 pm