



COMMISSION MEETING AGENDA

DATE: June 5, 2024
TIME: 12 noon – 2:00 PM
PLACE: 351 Tres Pinos Road, Suite 100A
Hollister, CA 95023

Agenda

1. Call to Order

Commission Chairperson Dr. David Redman will call this meeting to order at 12:00 pm.

2. Agenda Modifications

3. Public Comment

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances [Govt. Code Section 54954.2]. All statements that require a response may be placed on the agenda for the next regular meeting of the Commission.

For those attending via teleconference: <https://us06web.zoom.us/j/6540763752>
Meeting ID: 654 076 3752

4. Public Hearing on First 5 California Annual Report.

4.1 Review of FY 2022-2023 First 5 California Annual Report, pursuant to Health and Safety Code Section 130140(d)(3). Link: [First 5 California 2022-23 Annual Report](#)

5. Public Hearing on the extension of First 5 San Benito FY 2018-2023 STRATEGIC PLAN to FY 2018-2025 pursuant to Health and Safety Code Section 130140 (a)(1)(D), (E) and (F).

(Raymond Garcia – Attachments)

Recommended Action:

5.1 Approve the extension of the First 5 San Benito FY 2018-2023 STRATEGIC PLAN to 2018-2025.

6. Public Hearing on First 5 San Benito FY 2024-2025 Proposed BUDGET and SALARY.

(Raymond Garcia – Attachments)

Recommended Action:

6.1 Approve First 5 San Benito FY 2024-2025 Proposed BUDGET

6.2 Approve First 5 San Benito FY 2024-2025 Executive Director/CEO SALARY of \$165,464.00 base salary and \$43,020.64 in benefits for a total of \$208,404.64

7. Consent Calendar

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

- 7.1 Approve MINUTES from the February 7, 2024 Commission Meeting
- 7.2 Approve FY 2023-2024 YTD FINANCIAL REPORT as of March 31, 2023
- 7.3 Approve FY 2023-2024 BUDGET REVISION
- 7.4 Approve FY 2024-2025 Commission Meeting CALENDAR

8. Consider Recommendations for First 5 San Benito Service Providers and CONTRACTORS.

(Raymond Garcia – Attachments)

- 8.1 Social Solution 36-month renewal term for FY 2024-25 through FY 2026-27 Apricot 360 Database Services for a total amount of **\$78,471.00.**

YEAR	COST
FY 2024-2025	\$24,892.00
FY 2025-2026	\$26,136.00
FY 2026-2027	\$27,443.00

Recommended Action:

- 8.1 Approve delegating authority to the Executive Director to negotiate, execute, and amend the SERVICE AGREEMENT between **First 5 San Benito** and **Social Solutions** for the use of the Apricot 360 Database System for a 36-month term.

9. Review of LEASE AGREEMENT between First 5 San Benito and Santa Clara County Office of Education for use of the preschool classrooms 7 & 9 at 1011 Line Street, Hollister, CA 95023 to be used for the Head Start Preschool Program.

(Raymond Garcia – Attachments)

Recommended Action:

- 9.1 Approve delegating authority to the Executive Director to negotiate, execute, and amend the LEASE AGREEMENT between **First 5 San Benito** and **Santa Clara Office of Education** for use of classrooms 7 & 9 beginning July 1, 2024 and ending June 30, 2028 for a total amount of **\$175,224.00.**

10. San Benito County INVOICES for FY 2023-2024 OPEB and CalPERS Pension Liabilities for a total amount of \$42,879.67.

(Carly Offermann – Attachments)

	OPEB	CalPERS
Quarter 1	\$6,060.00	\$7,683.68
Quarter 2	\$6,458.66	\$7,683.68
Quarter 3	\$7,309.98	\$7,683.67
Quarter 4	TBD	TBD

Recommended Action:

10.1 Authorize the Executive Director to pay San Benito County INVOICES 2024-00000003 through 2024-00000008 for a total amount of **\$42,879.67**.

11. Announcements

12. Other – Future Agenda Items

- Next Commission Meeting: Wednesday, October 2, 2024 @ 12:00 noon-2:00pm
- Next Executive Committee Meeting: Wednesday, October 2, 2024 @ 11:30am – 12noon
- Next Financial Committee Meeting: TBD

13. Adjourn

^{i.} *In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 San Benito 24 hours prior to the meeting at (831) 634-2046.*

^{ii.} *Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 San Benito (831) 634-2046.*

*Agenda posted on 5/31/2024