

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes

May 3rd, 2021

1. CALL TO ORDER

Chair Dr. David Redman called the meeting to order at 12:03 PM

ROLL CALL / INTRODUCTIONS

Commissioners Present:

- | | |
|-----------------------|-----------------|
| ❖ Dr. David Redman | ❖ Elias Barocio |
| ❖ Supervisor Gonzales | ❖ Margie Barrio |
| ❖ Dr. Marni Friedman | |

Commissioners Absent:

- ❖ Tracey Belton
- ❖ Mary Damm

First 5 Staff Present:

- | | |
|----------------------------|--------------------|
| ❖ Lisa Faulkner | ❖ Priscilla Favela |
| ❖ Sarah Beatie | ❖ Maria Diaz Ruiz |
| ❖ Carly Offermann | ❖ Monica Hernandez |
| ❖ Cristina Gomez-Hernandez | |
| ❖ Samantha Hernandez | |

Guests:

- | | |
|---|--|
| ❖ Nicholas Musillami,
Social Solutions | ❖ Frederick Northrop, First 5
Council |
|---|--|

2. AGENDA MODIFICATIONS

Executive Director, Lisa Faulkner, requests that item 5 and item 6 be switched to allow for Nick Musillami with Social Solutions to join the meeting and present the Apricot 360 database.

3. PUBLIC COMMENT

Commissioner, Dr. David Redman opened meeting for public comment at 12:04 PM.
No Public Comment

4. CONSENT CALENDAR

Approval of Items 4.1-4.4

Dr. Marni Friedman made a MOTION to approve item 4.1 Minutes from the February 8, 2021 Commission Meeting, item 4.2 Minutes from the March 1, 2021 Strategic Planning Meeting, item 4.3 FY 2020-2021 YTD Financial Report as of February 28, 2021, and item 4.4 FY 2020-2021 Budget Revision.

SECOND: Margie Barrios

All in favor, MOTION PASSED.

5. PRESENTATION ON APRICOT 360 DATABASE BY NICK MUSILLAMI, DIRECTOR OF BUSINESS DEVELOPMENT

Presentation on Apricot 360 Database by Nick Musillami, Director of Business Development
 Nicholas joins the meeting and begins his presentation on the Apricot 360 Database. Commissioner Elias Barocio asked about ongoing costs, Nick Musillami shows Commissioners the breakdown of price and what can be expected in following years.

Nick Musillami ends presentation and leaves meeting at 12:36 PM

Margie Barrios asks Executive Director, Lisa Faulkner, if she has spoken to other First 5's who have used the Apricot 360 database. Lisa states she has spoken to neighboring counties, as well as small counties similar to ours, who have given positive feedback on the agency and its database.

Frederick Northrop, attorney at law, states contract is in order and any feedback will be emailed to Executive Director, Lisa Faulkner by end of day.

Margie Barrios made a MOTION to Approve delegating authority to the Executive Director to negotiate, execute, and amend the new CONTRACT between First 5 San Benito and Social Solutions.
SECOND: Supervisor Gonzales All in favor, MOTION PASSED.

6. PUBLIC HEARING ON PROPOSED FY 2021-2022 BUDGET AND STAFFING PLAN

Lisa Faulkner reviews the proposed FY2021- 2020 budget as compared to prior years approved budgets.

Approval of Items 5.1

Margie Barrios made a MOTION to approve item 5.1 Proposed FY 2021-2022 BUDGET
SECOND: Supervisor Gonzales All in favor, MOTION PASSED.

Lisa Faulkner reviews staffing plan for FY 2021-2022. She reviews step increases by position for each employee included in the table below.

PERSONNEL SALARIES FY 21-22 (projected)					Funding Source					
Name	Rate	Annual Salary	Benefits(24%)	Total	AGE	Prop 10	F5 CA Initiatives	Grants	Contracts	
Faulkner, Lisa	\$ 70.05	\$ 145,704.00	\$ 34,968.96	* \$ 180,672.96	56	x				April 2031 step increase
Beatie, Sarah	\$ 39.50	\$ 82,160.00	\$ 27,112.80	* \$ 109,272.80	23		x	x		July 2029 step increase
Offermann, Carly	\$ 39.50	\$ 82,160.00	\$ 27,112.80	* \$ 109,272.80	23	x	x			July 2029 step increase
Gomez-Hernandez, Cristina	\$ 33.55	\$ 69,784.00	\$ 23,028.72	* \$ 92,812.72	32				x	July 2025 step increase
Hernandez, Samantha	\$ 33.55	\$ 69,784.00	\$ 23,028.72	* \$ 92,812.72	29		x			July 2025 step increase
Contreras, Rosie	\$ 32.18	\$ 66,934.40	\$ 16,064.26	* \$ 82,998.66	31		x			July 2024 step increase
Hernandez, Monica	\$ 30.31	\$ 63,044.80	\$ 15,130.75	* \$ 78,175.55	41				x	July 2023 step increase
Favela, Priscilla	\$ 28.70	\$ 59,696.00	\$ 14,327.04	* \$ 74,023.04	29			x		September 2023 step increase
Diaz Ruiz, Maria	\$ 26.13	\$ 54,350.40	\$ 13,044.01	* \$ 67,394.41	26		x			August 2023 step increase
				\$ 887,435.66						
*Full Time										
^Part Time										

Approval of Items 5.2

Elias Barocio made a MOTION to approve item 5.2 FY 2021-2022 STAFFING PLAN
SECOND: Margie Barrios All in favor, MOTION PASSED.

7. DIRECTOR'S REPORT

Lisa Faulkner states that in an interest of time, Director's Reports from Samantha Hernandez, Cristina Gomez-Hernandez, and herself, will be emailed to the Commissioners.

8. ANNOUNCEMENTS

NONE

9. OTHER - FUTURE AGENDA ITEMS

- The Commission agreed to hold their next regular Commission meeting on Monday, June 7th, 2021 at 12 Noon
- The next Executive Committee Meeting will be held on Monday, June 7th, 2021 at 11:30 AM
- The next Financial Committee Meeting will be held on Thursday, June 3rd, 2021 at 1:30 PM

No further business coming before the Commission, Margie Barrios made a motion to adjourn the meeting at 1:03 PM