

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes

October 25, 2023

1. CALL TO ORDER

Chair Dr. Marni Friedman called the meeting to order at 12:06 PM

ROLL CALL / INTRODUCTIONS

Commissioners Present:

- ❖ Dr. Marni Friedman
- ❖ Elias Barocio
- ❖ Supervisor Bea Gonzalez
- ❖ Mary Damm
- ❖ Margie Barrios

Commissioners Absent:

- ❖ David Redman
- ❖ Tina Garza
- ❖ Cristina Bañuelos
- ❖ Tracy Belton

First 5 Staff Present:

- | | |
|----------------------|------------------|
| ❖ Lisa Faulkner | ❖ Deanna Tores |
| ❖ Samantha Hernandez | ❖ Trisha Wright |
| ❖ Maria Diaz Ruiz | ❖ Andria Butler |
| ❖ Rosie Contreras | ❖ Alexia Magaña |
| ❖ Dolores Castillo | ❖ Raymond Garcia |

2. AGENDA MODIFICATIONS

NONE.

3. PUBLIC COMMENT

NONE.

4. Public Hearing on the FY 2022-2023 First 5 San Benito and Family Impact Center EVALUATION & DATA REPORT PRESENTATION.

(Lisa Colvig-Niclai – Applied Survey Research)

4.1 FY 2022-2023 First 5 San Benito and Family Impact Center EVALUATION & DATA REPORT presented by Lisa Colvig-Niclai, Applied Survey Research

Link to Report:

https://adminappliedsurveyresearch.sharepoint.com/:w:/g/Bay/f5sanbenito/EWMGMrxeQuhHoZCRw3TCTbwBDfhIvV7fIM3l_uIS3-kOwA?e=O8MD5r

Recommended Action:

4.1 Approve FY 2022-2023 First 5 San Benito and Family Impact Center EVALUATION & DATA REPORT Presentation.

*** Recognition to the First 5 staff for their hard work and dedication.**

Elias makes motion to approve FY 2022-20223 First 5 San Benito and Family Impact Center EVALUATION & DATA report presentation.

Marni Friedman 2nds

All in favor

***Motion approved.**

5. Public Hearing on First 5 San Benito's FY 2022-2023 AUDIT REPORT pursuant to Health & Safety Code Section 130140(d)(2).

(Nathan Edelman, Partner Eide Bailly, LLP – Attachment)

Join Zoom Meeting <https://us06web.zoom.us/j/6540763752>

Mary Damm makes motion to approve First 5 San Benito FY 2022-2023 AUDIT REPORT pursuant to Health and safety code sectionn130140(d)(2).

Elias's 2nds

All in favor

*** no comments/ objections Motion approved.**

6. Public Hearing on First 5 San Benito's FY 2022-2023 ANNUAL REPORT 1, 2, & 3 pursuant to Health and Safety Code Section 130140(d)(2).

(Lisa Faulkner – Attachments)

Recommended Action:

6.1 Approve FY 2022-2023 First 5 San Benito ANNUAL REPORT 1, 2, & 3.

Director looks for Approval for both evaluation and audit report, take those numbers which will be uploaded into a portal to account to the state following mailing both audit and evaluation report to the state of California. Along with the certificate of compliance of the minutes taken during commission meetings where it shows when items are approved. Final step of compliance for last year's with the state of California. Reports are built on information approved in the reports. Considered as a summary portal.

Elias made motion to approve FY 2022-2023 ANNUAL Report 1,2 & 3

Mary Damm 2nds

All in favor

***Motion approved.**

7. Consent Calendar

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

Consent calendar includes minutes from the commission meeting on August 23, 2023 along with an invoice for social solutions FY 2023 and Apricot services in the amount of \$22,628.78. Payment was divided into parts. The first payment made on August 2nd payment is pending. Executive Director is looking to approve both items on consent calendar all in one.

* No concerns by commission to put both items on consent calendar.

7.1 Approve MINUTES from the August 23, 2023, Commission Meeting

Elias made a motion to approve MINUTES from Commission meeting on August 23, 2023

Mary 2nds

All in favor

*** Motion approved.**

Comments: Lisa Faulkner explaining what Survey Monkey is and how it's used. All data and services are entered while ASR uploads them, and an analysis is made on the data. It is a data tracking system, along with a referral to interact with partners online. A great tool, since the staff and agency is growing.

8. Social Solution INVOICE for FY 2023-2024 Apricot 360 Database Services for a total amount of \$22,628.78.

(Lisa Faulkner – Attachments)

Payment Date: Payment Amount:

8/2/2023 \$10,000.00

Pending Approval – Date TBD \$12,628.78

Recommended Action:

8.1 Authorize the Executive Director to pay Social Solutions INVOICE INV-0142068 for the total remaining amount of \$12,628.78.

Motion made by Elias and Mary Damm (See Agenda Item #7-7.1)

9. Director's Report

(Lisa Faulkner – Attachments)

Lisa Faulkner shares notice received from Monterrey Peninsula foundation for a grant of \$ 75,000 which is the first grant for the collaborative that will give First 5 the campaign to pull effort together. Recognition to Supervisor Bea Gonzales who helped open doors for the collaborative center. Supervisor Bea Gonzales was able to get First 5 and San Benito County were able to get closer together.

The Executive Director wants to hold listening sessions where vulnerable populations will be able to share any feelings, needs, concerns, Wisdom circles will be arranged, where families will be put as a priority and their voices and needs are heard. Lisa will reach out to resiliency network partners as an idea of them of being moderators. Resiliency network partners will be asking families for their feedback. This will take place on Leap year from 4-7 PM, Lisa recommends cancelling the February commission meeting and replacing it with the listening session and having the commission members be the listeners in the outside circle.

All details and calendars will be sent by Lisa Faulkner.

10. No Announcements

11. Other – Future Agenda Items

- Next Commission Meeting: Wednesday, December 6, 2023 @ 12noon – 2pm
- Next Executive Committee Meeting: Wednesday, December 6, 2023 @ 11:30am – 12noon
- Next Financial Committee Meeting: Thursday, November 16, 2023 @ 10am – 11am

12. Supervisor Bea Gonzalez makes motion to Adjourn meeting

Meeting adjourned at 1:13 PM