

**FIRST 5 SAN BENITO  
CHILDREN AND FAMILIES COMMISSION**

**REGULAR MEETING**

**Meeting Minutes**

August 23, 2023

**1. CALL TO ORDER**

Chair Dr. David Redman called the meeting to order at 12:16 PM

**ROLL CALL / INTRODUCTIONS**

Commissioners Present:

- ❖ Dr. David Redman
- ❖ Elias Barocio
- ❖ Dr. Marni Friedman
- ❖ Mary Damm
- ❖ Cristina Bañuelos
- ❖ Tina Garza
- ❖ Margie Barrios

Commissioners Absent:

- ❖ Supervisor Bea Gonzalez
- ❖ Tracey Belton

First 5 Staff Present:

- ❖ Lisa Faulkner
- ❖ Alexia Magaña
- ❖ Raymond Garcia

**2. AGENDA MODIFICATIONS**

NONE.

**3. PUBLIC COMMENT**

NONE.

**4. FIRST 5 SAN BENITO DIRECT SERVICE PROVIDERS AND CONTRACTORS RELATED TO FUNDED GRANT AWARDS IN FISCAL YEARS 2023-2025**

4.1 Lisa Faulkner asks for authority to negotiate, execute, and amend the service agreement between First 5 San Benito and Josue Rosas for the purpose of building child therapy rooms as outlined in the DHCS grant funded by the state. She notes that the proposed parent café and stage will happen at a later time, so the contract with Josue Rosas will be for an amount not to exceed \$27,390 instead of the originally proposed \$45,010. Before voting, Margie Barrios opens discussion as to why we use Josue Rosas for projects like these when he is an out-of-town contractor. Lisa explains that when using AC Sanchez in the past, we were given good rates and Josue Rosas is not only the only contractor to provide a bid for the project, but also matches the lower rates given to us by AC Sanchez in the past.

*Approval of item 4.1*

Margie Barrios made a MOTION to authorize the Executive Director to negotiate, execute, and amend the service agreement between First 5 San Benito and Josue Rosas for the purpose of constructing child therapy rooms not to exceed \$27,390.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

4.2 Lisa Faulkner asks for authority to negotiate, execute, and amend the service agreement between First 5 San Benito and Katki Molloy Windsor for the purpose of child therapy services, also funded by the DHCS Grant, for an amount not to exceed \$105,000. Dr. Marni Friedman asks how we found a local child therapist and Lisa explains that she was a parent participating in our First 5 programs with her son. Katki has been a long time partner and supporter of First 5 San Benito with an extensive background in child therapy services ranging across multiple topics and she has wanted to work with First 5 to provide services where possible.

Elias Barrocio made a MOTION to authorize the Executive Director to negotiate, execute, and amend the service agreement between First 5 San Benito and Katki Molloy Windsor for the purpose of providing child therapy services for an amount not to exceed \$105,000.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

4.3 Lisa Faulkner presents the finalized allocations per the HVC-RTA and IMPACT Legacy/HUB Grants funded by First 5 California and asks for authority to negotiate, execute, and amend the contracts with all Region 4 counties. She also asks for authority to pay all future invoices related to these grants in order to avoid any delays in paying the Region 4 counties. Dr. Marni Friedman notes that we have voted on this issue in the past, but Lisa Faulkner explains that we didn't have the allocations for both grants fully finalized at that point as we were still waiting on word about IMPACT Legacy/HUB, so we wanted to bring it back in front of the Commission for voting now that everything is approved and finalized.

Margie Barrios made a MOTION to authorize the Executive Director to negotiate, execute, and amend the service agreements between First 5 San Benito and all participating Region 4 counties for the HVC-RTA and IMPACT Legacy Grant initiatives. She also makes a motion to authorize Lisa Faulkner to pay all future invoices related to the two grants from FY 23-24 to FY 24-25.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

## **5. DIRECTOR'S REPORT**

On the topic of the grant initiatives for the new year, Lisa Faulkner explains that we want to get into a more smooth system around referrals. With our Apricot Data system, we can easily track referrals going out, but we want to ensure that families are being referred directly to First 5 when needed and that we then continue to refer them to our different programs internally. With the child therapy services that we will be providing, a combination of warm and authoritative parental coaching strategies will be taught to help parents better meet the needs of their children while still being able to set boundaries when needed. She notes that First 5 San Benito will be hosting a listening session at Veteran's Memorial Building in Hollister on November 7<sup>th</sup> to help give the youth a voice. The plan is to invite families and resiliency network members to speak at the event based on questions that families may have.

## **6. ANNOUNCEMENTS**

Lisa Faulkner lets the Commission know that our Community Kitchen Ribbon Cutting event is set to take place on Wednesday, September 20<sup>th</sup> and she asks the Commission if we would be interested in dedicating the Kitchen to AC Sanchez by naming it “AC’s Kitchen” as a thank you to him and his family for all of the work that he did in support of First 5 over the years. The Commission was in support of it due to his dedication and donations to First 5 throughout his time working for us.

Margie Barrios makes an announcement that she met with the Monterey Peninsula Foundation at the Food Bank in town and First 5 was named as a great food distributing partner and they expressed value for our partnership over the years.

Lisa Faulkner also notes that Hazel Hawkins recognized First 5 as a baby-friendly center and provided us with a certificate.

**7. OTHER – FUTURE AGENDA ITEMS**

The Commission agreed to hold their next regular Commission meeting on Wednesday, October 25, 2023 at 12noon – 2pm, the next Executive Committee Meeting on Wednesday, October 25, 2023 @ 11:30am – 12noon and the next Financial Committee Meeting on Thursday, September 21, 2023 @ 10am – 11am

No further business coming before the Commission, meeting adjourned at 1:13 pm.